

American DataBank is now able to process student requests for FBI fingerprints electronically through Accurate Biometrics (AB) an approved FBI channeler. The following is an outline of the process:

Please check each box below as you complete each step:

- The student places an order within Complio for FBI Electronic Fingerprint and pays for their order, which is required for all MSN students.
- Upon successful payment the student is emailed a current fingerprint card and the required forms that are currently used by American DataBank. A form specified to Accurate Biometrics will also need to be emailed to the student for completion. The turnaround time to receive results is within 5-10 days. The student must print out the card and bring the card with them to the Law Enforcement Agency.
- The student will then have their fingerprints rolled through a law enforcement agency (*it is recommended that they have two cards for the fingerprints*). The student mails the fingerprints to American DataBank (110 16<sup>th</sup> Street 8<sup>th</sup> Floor Denver, CO 80202) - Please include **“Attention: Electronic Fingerprint Division”**.
- American DataBank receives the student’s fingerprint cards, scans them, and submits them with the Accurate Biometrics form to **\*\*Accurate Biometrics** for processing.
- American DataBank will apply the students results to their order and their American DataBank Fingerprinting report will populate to their Complio account.

**\*\*Accurate Biometrics is a FBI Channeler. If you have any questions please feel free to contact us.**

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Please feel free to contact American DataBank with any questions or concerns.

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